

Preparation Template for Poly EAE Write-up

Name: _____ Class: _____

Choice of course	1 st Choice	2 nd Choice	3 rd Choice
Polytechnic			

1	REASONS			
a)	Why did you choose to apply for this course?			
b)	When/How did you develop an interest?			
c)	Who inspired you? What did the person do?			

2	EVIDENCE/ELABORATION			
a)	<p>What are some experiences or activities you have that are related to the course you intend to apply? What have you learnt from them? How did they help to develop your interest in the course? This could be:</p> <ul style="list-style-type: none"> • <i>Hobbies</i> • <i>CCAs</i> • <i>Competitions / Achievements</i> • <i>School / Poly Programmes (Learning Journeys, Open house, Advanced Elective modules, Industry talks etc)</i> • <i>Volunteer work / Work attachment</i> 			

b)	What skills/strengths (e.g, creativity, leadership etc) have you developed that will make you suitable for this course?			

3	CONCLUSION (refer to Poly website >> Career Prospects)			
a)	What is your dream/career aspiration/goal?			
b)	How can this course help you achieve it?			

Now, use the information above to help you with your write-up. Your choice must be accompanied with a 600-character course write up for each choice. You may submit up to 3 choices.

1st Choice		Polytechnic	
I have decided this course as my 1 st choice because:			
No. of Characters (max. 600 characters):			

2nd Choice		Polytechnic	
I have decided this course as my 2 nd choice because:			
No. of Characters (max. 600 characters):			

3rd Choice		Polytechnic	
I have decided this course as my 3 rd choice because:			
No. of Characters (max. 600 characters):			

Talent & Achievements (Only one write-up is needed for this section)

Please provide your other outstanding talents and achievements, in the category of sports, arts, leadership, entrepreneurship and community service in the box below. Please indicate:-

- The category of your talent/achievement
- Your level of participation (e.g. National/Inter School)
- Role (e.g., Member / Leader / Treasurer)
- The competitions/activities you have participated in
- The awards you have attained (e.g., SYF reward – Gold, Silver or Bronze, Inter School Swimming Competition Gold for 100M freestyle)
- Involvement in community work (e.g. childcare centre or Elderly home etc)

No. of Characters (max. 1000 characters):

PORTFOLIO IDEAS

<p>What is in the Portfolio?</p>	<p>Course Related</p> <ul style="list-style-type: none"> <input type="checkbox"/> Art pieces (drawings, paintings, sketchbooks) <input type="checkbox"/> Designed posters/newsletter design <input type="checkbox"/> Digital work (animation/video/films/photographs) <input type="checkbox"/> Published/written articles, blog, good compositions <input type="checkbox"/> School participation (MC for speech day, designed poster/newsletter/noticeboard/class shirts) <input type="checkbox"/> Related CCA <input type="checkbox"/> AEM / Learning Journeys / Participation on related workshop <input type="checkbox"/> Award, competition <input type="checkbox"/> Volunteer work/part time work / work attachment <p>Character Related</p> <ul style="list-style-type: none"> <input type="checkbox"/> CCA, contribution, position held <input type="checkbox"/> Leadership roles (class chairman, IT monitor) <input type="checkbox"/> Awards (e.g. Edusave Character Award) <input type="checkbox"/> Competition <input type="checkbox"/> Achievements (Academic & Non-academic) <input type="checkbox"/> Testimonials (from teachers) and recommendation (from ex-employers) <input type="checkbox"/> VIA
<p>Optional Prepare a 1 page - cover page for your Portfolio</p> <p>Available templates on Microsoft Word</p>	<p>This is optional.</p> <ul style="list-style-type: none"> - Prepare 1 page Resume as your cover page. Some suggested categories as follows: <ul style="list-style-type: none"> o Leadership roles (e.g. class chairman, IT Rep) o Awards (e.g. Edusave) o Competition o Achievements (Academic & Non Academic) o School Participation (e.g. VIA, AEM, School Events like Emcee) o Skills (e.g. IT / Language / Instruments) -