



FAIRFIELD METHODIST SCHOOL (SECONDARY)

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31 December 2025

Dear Parent/Guardian,

We look forward to welcoming your child/ward back to a new school year on 2 January 2026, Friday.

The theme we have chosen for 2026 is **“Strong and Courageous”** and the accompanying verse “For the Spirit God gave us does not make us timid, but gives us power, love and self-discipline.” (2 Timothy 1:7) Even as the world grapples with uncertainty, it is our desire to see our students grow from strength to strength and overcome the inevitable challenges in their life. We look forward to seeing them flourish in all their endeavours while being sure-footed to lead and care for others.

As we prepare for the first day of school, we would like to draw your attention to the following.

School Start Time

School starts at 7:30am (students must be in school by 7:28am) and students should arrive 15 minutes before so that they can locate their new classrooms/assembly spot. Students should also bring along a book to read during the silent reading period as we seek to nurture a reading culture in Fairfield.

Implementation of Absence Notification to parents through SMS.

There have been enhancements to the PG-SC Mobile Absence Notification for all schools. Hence, we have been implementing absence notifications to all parents through SMS.

This means that all parents/guardians would receive a SMS notification from the school if your child/ward is not in school by 9am. The following is the message that you would receive:

“Dear Parent/Guardian, your child/ward is not in school today. Do inform the Form Teacher if he/she is unwell. For clarification, pls contact us at 67788702.”

We expect that more enhancements will be rolled out this year and will send you more details when ready.

School Attire

On the first day of school, all students will report to school in full school uniform with tie, with proper haircut and colour.

Orientation and Start Right Programme (2, 5, 6 and 7 January)

The first week of school is an exciting one as we welcome the new Secondary 1 students with the Orientation Programme. All other levels will experience a similar Start Right Programme that will help students and teachers get to know one another better, establish rapport and set the right tone for learning for the year ahead. Please see Table 1 below for more information on the attire and end of day for each level.

CCA Experience (14, 15 and 19 January)

Held over 3 afternoons, the CCA Experience will give the incoming Secondary 1 students a taste of the wide range of CCAs that Fairfield has to offer. The event will allow them to explore their interests, strengths and preferences through hands-on experiences so that they can make an informed choice of CCA. Please see [Table 2](#) below for the dismissal times for students involved. More details will be sent closer to the date.

2026 Class Allocation

As we prepare for the upcoming academic year, please note that your child's 2026 Form Class allocation may be subject to minor adjustments during the first two weeks of school. This information can be found in "Contacts" Tab at the bottom of the PG App. Thank you for your understanding as we finalise class arrangements for the new term.

Road Safety and Traffic

We seek your cooperation to ensure the safety of students coming to and leaving school. Parents/Guardians who drive your child/ward to school should:

1. Reduce vehicle speed and stay alert for pedestrians in the school zone.
2. Cooperate with the security guards to ensure overall safety and smooth traffic flow.
3. Let your child/ward alight only at the designated drop-off point which is at the end of the Technical Block. Do not let your child/ward alight at the car park area as it will cause obstruction and pose a hazard.
4. Reinforce correct road safety behaviour and remind your child/ward to use pedestrian crossings, and avoid jaywalking or using a mobile phone while crossing the road.

We do not encourage students to cycle to school. However, those who wish to do so must obtain the "Advisory Note for Cycling to School" from the General Office, and complete it with endorsement by their parents/guardians.

Please note that you will not be able to drive into the school compound after 7:28am, except on rainy days. During rainy weather at dismissal, pick-up will take place at the covered area near the Technical Block. Please be reminded that parking and waiting are not allowed. Students should ensure they coordinate with their parents/guardians to be picked up only when they are at the designated pick-up point (i.e., the sheltered area near Technical Block).

Exercise Social Responsibility

To ensure that schools remain a safe place for teaching and learning, certain safety measures will continue to be observed when school reopens, including visual screening and observance of high standards of hygiene. If your child/ward is unwell, please ensure that he/she stays at home and seeks medical attention if necessary. If your child/ward is recovering from respiratory-related illness, please encourage him/her to exercise social responsibility (e.g. by wearing a mask, minimise social interactions with big groups).

Reset of MIMS password & Acceptable Use Policy

As the students begin the new school year, it is important that they are able to use their PLDs to support their engagement in learning and the various activities planned for them. It is common that students might have forgotten their MOE Identity Management System (MIMS) password over the end-of-year break, or their passwords may have expired.

The school's ICT Team will reset the MIMS passwords for all Secondary 2 to 5 students on 1 January 2026. An email has already been sent to the Secondary 2 to 5 students via their school email address, to inform them of the new default password. On 2 January 2026, when the Secondary 2 to 5 students return to school, they can log in using the given default password and change their passwords. For our new

Secondary 1 students, support with MIMS will be provided in person during their respective IT Familiarisation sessions between 5 to 8 January 2026. Hence, no prior action needs to be taken.

Additionally, MOE has provided guidelines for the appropriate use of EdTech resources and devices in schools, and this is in the form of the Acceptable Use Policy (AUP). This is provided on our school website (<https://www.fairfieldmethodistsec.moe.edu.sg/acceptable-use-policy/>), as well as in the student handbook that the students will receive in Term 1. Familiarisation with these guidelines will help students understand how to use these resources safely and responsibly, in line with efforts to develop their digital literacies and growth as digitally responsible citizens.

Should you have any queries, please do not hesitate to call us at 67788702 or drop us an email at fmss@moe.edu.sg. We will meet again at the Principal's Dialogue with Parents in January (Lower Sec) and February (Upper Sec) next year. More information will be sent to you via PG nearer the date of these events.

Wishing you and your families a Blessed New Year!

Thank you for your partnership in the year ahead.

Yours Faithfully,

A handwritten signature in black ink, appearing to read 'Tat Chuen', written in a cursive style.

Mr Wee Tat Chuen
Principal

Table 1. Orientation and Start Right Programme for the various levels

	2 Jan (Friday)	5 Jan (Monday)
	All Students will report to the parade square at 7:25am.	
Sec 1	Attire: School Uniform with tie To bring: o A lock for school locker o Writing materials o Water Bottle o Thermometer o Extra mask (if required) o Money for Lunch o PE T-shirt o Backpack to store the above. Day ends at 12.00pm	Attire: PE Attire To bring: o Writing materials o Water Bottle o Thermometer o Extra mask (if required) o Money for Lunch Day ends at 3pm
Sec 2	Attire: School uniform with tie To bring: iPad, lock for locker and extra money for recess Day ends at 11.30am	Attire: School Polo T / Uniform To bring: Writing materials / coloured pens, pencils or markers / water bottle and extra money for recess Day ends at 1.00pm
Sec 3	Attire: School uniform with tie To bring: iPad, lock for locker and extra money for recess Day ends at 11.30am	Attire: Half U To bring: Writing materials/water bottle and extra money for recess Day ends at 1.00pm
Sec 4/5	Attire: School uniform with tie To bring: iPad, lock for locker and extra money for recess Day ends at 11.30am	Attire: School Polo T / Uniform To bring: iPad / Writing materials/ water bottle and extra money for recess Day ends at 1.00pm

	6 Jan (Tuesday)	7 Jan (Wednesday)
	All Students will report to the parade square at 7:25am.	
Sec 1	Attire: PE attire To bring: <ul style="list-style-type: none"> o Writing materials o Water Bottle o Thermometer o Extra mask (if required) o Money for recess Day ends at 3pm	Attire: Orientation T-Shirt with PE bottoms. Bring along PE T-Shirt <i>(Orientation T-Shirt will be provided on 5 or 6 Jan)</i> To bring: <ul style="list-style-type: none"> o Writing materials o Water Bottle o Thermometer o Extra mask (if required) o Money for recess Day ends at 3pm
Sec 2	Attire: PE attire To bring: iPad, Writing materials, water bottle and extra money for recess Day ends at 1.30pm	To follow school Timetable
Sec 3	Attire: School Polo T/Uniform To bring: iPad, writing materials and extra money for recess Day ends at 1.30pm	To follow School Timetable
Sec 4/5	Attire: Half U To bring: iPad, writing materials and extra money for recess Day ends at 1.30pm	To follow school timetable

Table 2. Dismissal Times for Students involved in CCA Experience

	14 Jan (Wednesday)	15 Jan (Thursday)	19 Jan (Monday)
All Sec 1	5pm	5pm*	5.30pm
Selected Sec 2 – 5 student helpers		<i>*Sec 1 boys attending the Football CCA tryout will end at 5.45pm</i>	